

Coach Certifications

Welcome to the Vinton County Local Schools coaching staff! Below is a list of all certifications you will need to obtain **before** you start coaching. Have a great season!

1. You will need to obtain a Pupil Activity Certificate (PAC). This is required of all coaches, and must be renewed every three years. You must obtain this certificate before you start practice. It can be obtained one of two ways:
 - You can attend a free sports medicine class (Vinton County usually offers theirs in the summer). Be sure to get the completion code from the instructor.
 - You can take an online class called "First Aide, Health, and Safety for Coaches" through the NFHS website. The cost is \$45. The link to the class is <http://nfhslearn.com/coreCourseDetail.aspx?courseID=33000>. Be sure to print out your completion certificate listing your completion code.
 - Once you complete one of the above courses, you will log into your safe account (you will need to create one if you do not already have one) in the Ohio Department of Education's website at <https://safe.ode.state.oh.us/portal/account/logon?returnurl=https://core.ode.state.oh.us/Core3/ODE.CORE.CE.Public.UI/Application>. Once logged in, you will need to complete the online application for the Pupil Activity Certificate for coaches. The cost is \$45.
 - Once you complete your application, you should receive your PAC in about two-three weeks. You will need to submit a copy of the PAC to the district office. If you do not receive your PAC in about three weeks, you will need to call ODE and check on the status.
2. You will need to obtain a BCI and/or FBI check at the county office. The cost is \$24- \$46. Please call Cindy Maxwell at 596-5218 to schedule an appointment. This needs to be completed before ODE will release your PAC, and will need to be completed with each renewal of your PAC.
3. You will need to complete a one time only online course called "Fundamentals of Coaching" through the NFHS website. The cost is \$65. Please make sure you take the one for Ohio and the general course. Do not take the sport specific course. The link to the course is <http://www.nfhslearn.com/coreCourseDetail.aspx?courseID=39000>. Once you complete the course, you will need to print the completion certificate and submit a copy to the district office.
4. You will need to complete a one time only online course called "Concussion in Sports" through the NFHS website. It is a free course. Please make sure you take the one for Ohio. The link to the course is <http://nfhslearn.com/electiveDetail.aspx?courseID=38000>. Once you complete the course, you will need to print the completion certificate and submit a copy to the district office.

In addition to the above mentioned certificates, new coaches will also need to complete and return to the district office the new hire paperwork mailed to them with their contracts. At the end of the season, and after all duties are completed, all coaches will be required to complete an evaluation. Once the treasurer's office receives your completed and signed evaluation, they will verify that there is a current PAC, fundamentals of coaching certificate, and a concussion in sports certificate on file. If all certificates are current, then a check will be issued and mailed.

Thank You and Have a Great Season!!